

The ICFAI Foundation for Higher Education

(Deemed-to-be-University under Section 3 of the UGC Act, 1956)

Donthanapally, Shankarapalli Road, Hyderabad

Minutes of the 3rd Meeting of the Centre for Internal Quality Assurance (CIQA) held on March 21st, 2023

01.01 The 3rd Meeting of the Centre for Internal Quality Assurance (CIQA) was held through online mode on March 21st, 2023 in which the following members were present:

1. Dr. S. Vijayalakshmi (Registrar and Ex-Officio Member of CIQA).
2. Dr. Saravanan (Director, CIQA – Member Secretary)
3. Dr. R.K. Chouhan
4. Dr. Vaibhav Shekhar
5. Prof. Sitamma
6. Prof. C Padmavathi
7. Dr. Prerna Chhetri

Invitees:

1. Dr. Sanjay Fuloria (Director, CDOE)
2. Dr. Shylajan
3. Prof. R. Prasad
4. Wg. Cdr. Rajagopal

Dr. S. Vijayalakshmi, Registrar, presided over the meeting and the following items of business were transacted:

01.02 Grant of leave of absence, if any

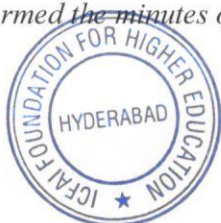
Vice-Chancellor (Chairman of CIQA), Dr. D. Satish, Dr. Samyadip Chakraborty, Mr. Vittal, Dr. S. Agaihachary, Mrs. Y.Ratnabhanu could not attend the meeting. Leave of absence was granted.

01.03 The Minutes of the 3rd Meeting of the Centre for Internal Quality Assurance (CIQA) held on March 21st, 2023.

Dr. Vijayalakshmi (Registrar) welcomed the members of the CIQA. She also introduced Dr. R.K. Chauhan to the committee members.

01.04 Confirmation of the minutes of the 2nd meeting of CIQA held on 23rd March.

Committee confirmed the minutes of the 2nd meeting of CIQA



S. Vijayalakshmi
REGISTRAR
ICFAI FOUNDATION FOR HIGHER EDUCATION
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01.05 Approval of Annual Reports.

The annual CIQA report content was finalized and approved. The content was presented by Director, CDOE.

01.06

1. *Director CDOE presented the updates of the Online and ODL programs. He also presented the efforts undertaken by CDOE, IFHE to improve the quality of the Online and ODL programs. A lot of measures like constant interaction with students, feedback from students, live sessions, helpline, etc. are being used to improve the students' engagement. SWAYAM courses are being offered to the students. The grades/marks obtained by the students in the SWAYAM courses are proposed to be included in their grade sheets after establishing equivalence. The efforts to start the ODL programs at the IFHE Off Campus at Bengaluru were also presented.*
2. *Dr. Chauhan suggested to provide weightage to the academic qualifications of the students in the admission process. This is already being taken care of.*
3. *In a response to a question on mentorship by Dr. Chauhan, Prof. Prasad responded that IFHE provides one mentor for around 70 students which is a better ratio than the UGC guideline of one mentor for around 250 students.*
4. *On the question of popularity of the Online or ODL programs, Online programs are more popular. The restricted jurisdiction for the ODL programs could be an issue.*
5. *Dr. Chauhan suggested including a handwritten component in the students' assessments*
6. *On the question of quality parameters used for the SLMs, Prof. Prasad explained the thorough process used before finalizing the SLMs.*

01.04 Any other item with the permission of the chair

The meeting concluded with a vote of thanks to the Chair



S. V. Jayashankar Reddy
REGISTRAR
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